

GRADUATE SCHOOL OF GLOBAL ENVIRONMENTAL STUDIES  
KYOTO UNIVERSITY

IEMP ENTRANCE EXAMINATION FOR DOCTORAL PROGRAM  
IN DECEMBER 2022

GUIDELINE FOR INTERNATIONAL APPLICANTS

**Admission Policy**

**1. Our policy**

The Graduate School of Global Environmental Studies seeks to secure the current and future health and sustainability of the global environment in two essential ways: first, by training future researchers and practitioners for future environmental careers in academia, management, policy, advocacy and project implementation; and second, by establishing sustainability as the basis of an integrated and interdisciplinary field informed by ethics, science, technology and the humanities that can address the environmental challenges confronting the 21st century.

**2. Who are we looking for?**

Our goal is to produce graduates who demonstrate excellence and distinctiveness that allows them to impact their chosen fields. We are seeking students who demonstrate high moral character and richness of spirit, including

- Future researchers from all academic fields with a keen interest in global environmental problems and their solutions;
- Future internationally-minded practitioners with a deep enthusiasm for environmental management and a sincere commitment to acquiring and implementing the knowledge and practical skills required to tackle environmental problems from the local to global level in every walk of life;
- A diverse body of students from many different backgrounds and perspectives. Our students enter through a variety of admission tracks, including a mid-career admissions option for students with extensive work experience in environmental issues, some of whom may choose to study while continuing their professional careers, and an international admissions program for international students.

**3. What are we looking for?**

The Graduate School of Global Environmental Studies offers master and doctoral programs in the field of environmental management, as well as a doctoral program in global environmental studies. The admission requirements for each of these programs relates to the objective of the study program provided.

**3.1 Global environmental studies**

Our three-year doctoral program in global environmental studies fosters researchers capable of grasping the full complexity and reach of global environmental issues and tackling global and local environmental issues using innovative outlooks and methodologies that are drawn from a wide variety of scholarly fields. Applicants to this program should hold a master's degree in their chosen study field in addition to English language proficiency and a keen interest in global environmental issues, but exemptions may be made for those with demonstrated professional experience and expertise in a field related to their expected area of study.

**3.2 Environmental management**

Our two-year master's program and three-year doctoral program in environmental management are designed to foster outstanding and internationally-minded practitioners capable of applying management skills in the search for practical and sustainable solutions to local and global environmental problems. Applicants to either of these programs will need basic academic knowledge of global environmental issues and English language proficiency in addition to a keen interest in environmental management.

**4. Basic policy on admissions**

The admissions process for the master's program will be carried out by means of a comprehensive assessment of documents, foreign language ability, written examinations and an interview. The admissions process for the doctoral program will be carried out by means of a comprehensive assessment of documents and foreign language ability as well as a research presentation and interview.

The Graduate School of Global Environmental Studies (GSGES), Kyoto University, invites international students to apply for three-year doctoral programs in Global Environmental Studies and Environmental Management through a special admission process called the International Environmental Management Program (IEMP). It is for international students with superior academic records and academic scholarships who wish to pursue a graduate degree by taking courses taught in English.

All applicants are required to select an academic supervisor from the list of eligible faculty on pages 5 and 6.

Applicants **must** contact the faculty member **prior to** application, in order to request future supervision for their chosen study program and advice with regard to the application process. Detailed descriptions of each study area are also available at:

GSGES website: <http://www2.ges.kyoto-u.ac.jp/en/>

GSGES guidebook: <http://www2.ges.kyoto-u.ac.jp/en/guidebook/>

Applicants who have graduated or are expected to graduate from an overseas university need to apply for a preliminary review by the university's **Admissions Assistance Office (AAO)**, **prior to** contacting the faculty member.

Admissions Assistance Office (AAO): <https://u.kyoto-u.jp/osr7r>

#### ENROLLMENT DATE

April 1, 2023 or October 1, 2023

#### ENROLLMENT CAPACITY

Doctoral Program in Global Environmental Studies: A limited number for each enrollment date

Doctoral Program in Environmental Management: A limited number for each enrollment date

**You may apply for either or both of the two programs.**

# 1. ELIGIBILITY REQUIREMENTS AND SCREENING

## 1-1-1. General eligibility requirements

Applicants must satisfy all of the following requirements.

- 1) You must have completed or intend to complete a master's degree or its equivalent by **March 31, 2023 (for enrollment in April, 2023) or by September 30, 2023 (for enrollment in October 2023.)**
- 2) In principle, you must not be a Japanese national.  
\*Applications from Japanese nationals who have completed most of the curriculum overseas may be accepted.
- 3) You must be able to confirm that you have received a Japanese government scholarship, other government scholarship, or non-government scholarship when you enroll in the program, or you must be applying for the MEXT scholarship program described in 1-1-2 below.

## 1-1-2. Eligibility requirements for MEXT special scholarship program

Applicants for enrollment in October 2023 who do not meet the above “1-1-1. General eligibility requirement 3)” can apply for the MEXT special scholarship program. Up to five applicants who pass the IEMP admission process will be qualified for the final selection of the MEXT scholarship. Applicants will receive the results of the selection in June, 2023\*.

\*The schedule may be subject to change.

### Scholarship duration

Up to three years

### Scholarship coverage

- 1) Monthly stipend of approximately 145,000 yen
- 2) Economy class travel expenses to and from Japan  
(Airfare for return travel will be provided only after successful completion of the study program.)
- 3) Admission and tuition fees

### Eligibility requirements for the MEXT scholarships in GSGES applicants

- 1) Nationality  
Applicants must be from a country which has diplomatic relations with the Japanese government.
- 2) Visa and study experience in Japan  
Applicants must newly obtain a student visa at the Japanese diplomatic mission located in their country of nationality and enter Japan with the resident status of “student”. If applicants have experience of studying at any Japanese universities as a recipient of MEXT Scholarship, they must have at least three years of academic or work experience after the end of the scholarship period.
- 3) Age  
Born on or after April 2, 1988
- 4) GPA  
Applicants must have a GPA of 2.30 or higher. The GPA must be calculated by the designated way by MEXT. See details in application form 1.
- 5) Current status  
Applicants must not be active members of the military.
- 6) Other scholarships  
Applicants who are expected to receive a scholarship from any other organization including a governmental organization in their country of origin will not be accepted as a grantee of MEXT Scholarship.
- 7) Duplication of applications  
Applicants must not apply for a MEXT Scholarship through any other graduate schools or universities

## 1-2. Eligibility screening

Applicants who fall under “**its equivalent**” in “1-1-1. General eligibility requirements 1)” above must first complete the eligibility screening process. Send an e-mail indicating your intention to apply for admissions to the GSGES administration office ([160tikyukankyomu@mail2.adm.kyoto-u.ac.jp](mailto:160tikyukankyomu@mail2.adm.kyoto-u.ac.jp)), and submit the qualifying documents listed below to the graduate school by **registered mail\***, to be received no later than 17:00 (JST) on November 8, 2022. Submission by Email is NOT accepted.

\*Mailing address is on page 4.

### Documents for eligibility screening:

Only documents **written in English or Japanese** are accepted. When not available, a certified translation in either of these languages should be attached.

1) Eligibility screening application form	Use “ELIGIBILITY SCREENING APPLICATION FORM” (NOT “form 1”)
2) Academic transcript	Submit <b>official</b> transcript and graduation certificate (or certificate of expected graduation) issued at the university for ALL degrees from your bachelor degree onward including the current program.
3) Graduation certificate or certificate of expected graduation	A copy of transcript, graduation certificate or degree certificate is acceptable if the copy is attested by an authorized official of the university with seal and signature. Do not submit the originals as the submitted documents will not be returned.

\*Do not staple documents together.

\*The result of the screening will be notified to applicants on November 16<sup>th</sup>, 2022 by e-mail.

## 2. APPLICATION DOCUMENTS

Only documents written in English or Japanese are accepted. When not available, a certified translation in either of these languages should be attached.

\*Applicants for eligibility screening are advised to prepare the application documents in advance as there is only a short period between the notification of the screening result and the deadline of application documents.

1) Application form	Use <b>form 1</b> .
2) Academic transcript	Submit <b>official</b> transcript and graduation certificate (or certificate of expected graduation) issued at the university for ALL degrees from your bachelor degree onward including the current program.
3) Graduation certificate or certificate of expected graduation	A copy of transcript, graduation certificate or degree certificate is acceptable if the copy is attested by an authorized official of the university with seal and signature. Do not submit the originals as the submitted documents will not be returned.  *If you have submitted these at the eligibility screening stage, you do not need to submit them again at this stage.
4) Evaluation report by the intended academic supervisor	The intended academic supervisor at GSGES must submit the evaluation report to the administration office. The form is given to him/her upon his/her request by the administration office.
5) Guarantee letter (if applicable)	Applicants with a scholarship must submit an official letter/certificate from the sponsor confirming your scholarship acceptance.
6) Copy of master’s thesis	Submit a copy of master’s thesis or report of relevant work or research experience. If you have not completed your thesis at the time of application or your thesis is not written in English or Japanese, you should submit a detailed description of your master’s research (within ten A4 pages).
7) Research proposal	A report of two to three A4 pages in English on your proposed research topic, determined in consultation with your intended academic supervisor.
8) Two letters of recommendation	Application for admission requires recommendations from two persons well acquainted with your intellectual ability and personality. Two letters must be submitted, as described below.

	<p>a) <b>Form 2</b> should be completed by an academic supervisor with your current or most recent study program.</p> <p>b) Another letter <b>in any form</b> should be written by the dean, head or manager (or equivalent) of the institution/company to which you currently belong, addressed to the dean of GSGES.</p> <p>*Applicants who currently belong to the Graduate School of Global Environmental Studies, Kyoto University (e.g. as a research student) need to submit <b>only one letter of recommendation (form 2) written by a previous academic supervisor (not the current academic supervisor)</b>.</p>
9) Address label	<p>Use <b>form 3</b>.</p> <p>You must supply an address at which you can receive documents concerning enrollment procedures if you reside in Japan. You should report any change of address no later than two months before the enrollment date.</p>

\*Do not staple documents together.

\*Acceptance of application will be notified to applicants on November 29 by email.

### 3. SUBMISSION OF APPLICATION DOCUMENTS

All documents must be sent to the address below by **registered mail** to be received no later than 17:00 (JST) on November 25, 2022. Applications with incomplete documents or those received after the specified date will not be accepted. Write “Application for Doctoral Program (December 2022)” in red letters on the front of the envelope. Submission by Email is NOT accepted.

Administration office  
 Graduate School of Global Environmental Studies  
 Kyoto University  
 Yoshida Main Campus Research Bldg. No.5,  
 Yoshida-honmachi, Sakyo-ku, Kyoto 606-8501, Japan  
 Tel: +81-75-753-9167, Fax: +81-75-753-9187,  
 E-mail: [160tikyukankyoumu@mail2.adm.kyoto-u.ac.jp](mailto:160tikyukankyoumu@mail2.adm.kyoto-u.ac.jp)

### 4. LIST OF STUDY AREAS AND SUPERVISORS

You should **choose one study area and an academic supervisor from the list** below. Indicate your choice in **form 1**. You must contact him/her **prior to** application, in order to request future supervision for the designated study program, advice with regard to the application process and submission of the evaluation report on your eligibility.

#### Applicable study areas and faculty

Study area	Professor	Associate Professor	Senior Lecturer
<b>Department of Global Ecology</b>			
Global Environmental Policy	Makoto Usami		
Environmental Economics	Kenji Takeuchi		
Global Ecological Economics		Akihisa Mori	
Sustainable Rural Development	Satoshi Hoshino	Kenichiro Onitsuka	
Historical Geography and Culture	Aki Yamamura	Yu Tokunaga	
Environmental Marketing Management		Akira Yoshino	
History of Art and Culture	Erika Takashina		
Environmental Education		Misuzu Asari Gregory Patrick Trencher	Roger Cloud Baars
<b>Department of Technology and Ecology</b>			
Environmentally-friendly Industries for Sustainable Development	Shinya Echigo	Shuhei Tanaka	

Environmental Infrastructure Engineering	Takeshi Katsumi	Atsushi Takai
Global Environmental Architecture	Hirohide Kobayashi	Chiho Ochiai
Landscape Ecology and Planning	Shozo Shibata	Katsue Fukamachi
Elemental Materials Chemistry	Kazuo Tanaka	
<b>Department of Natural Resources</b>		
Regional Planning	Izuru Saizen	
Urban Infrastructure Design	Masashi Kawasaki	Keita Yamaguchi
Atmospheric Chemistry	Yoshizumi Kajii	
Terrestrial Microbiology and Systematics	Chihiro Tanaka	Tetsuhiro Watanabe
Terrestrial Ecosystems Management	Shinya Funakawa	Hitoshi Shinjo
Ecosystem Linkages and Human Society	Naoko Tokuchi Ryunosuke Tateno	

## 5. EXAMINATION FEE

Applicants need to pay the examination fee through EXSS (Examination Settlement Service\*) **from November 8 to 17:00 (JST) on November 25, 2022.**

\*Refer to <https://www3.univ-jp.com/kyoto-u/en/ges/> for more details

### EXAMINATION FEE : 10,000 JPY

\*The entrance examination fee will be refunded to the recipients of a Japanese Government Scholarship after their enrollment.

\*The recipients of a Japanese Government Scholarship currently enrolled as a master's student at Kyoto University do not need to pay the entrance examination fee. Instead, students must submit a "Certificate of Status for Japanese Government Scholarship Student" issued at Kyoto University.

\*Not required for JICA KCCP scholars.

### NOTE:

1. The fee is non-refundable.
2. For households in regions where the Disaster Relief Act is effective and whose principal wage-earner has been adversely affected by the disasters listed in the website below, an exemption may be made to the payment of Entrance Examination Fees for cases where a *Risai Shomeisho* (Disaster victim Certificate) has been issued. For the list of the disasters and exemption requirements, refer to [http://www.kyoto-u.ac.jp/ja/admissions/fees\\_exemption/](http://www.kyoto-u.ac.jp/ja/admissions/fees_exemption/)  
For further details, contact the GSGES administration office no later than **17:00 (JST) on November 15, 2022.**
3. Family and given name should be exactly the same as in form 1, Application form.

## 6. ADMISSION SELECTION

Admission selection will be carried out by means of a comprehensive evaluation of the documents and online interview during the period of **December 6 to 9, 2022, 9:00 - 18:00 (JST)**. Detailed instructions about the interview process will be given to all applicants on December 2.

## 7. ANNOUNCEMENT OF ADMISSION RESULTS

All applicants will be informed of the results of the admission selection process by email on **December 22, 2022.**

## 8. ADMISSION AND TUITION FEES

Instructions regarding enrollment procedures and payment of admission/tuition fees will be provided to successful applicants by mail in late February 2023 for enrollment in April 2023 or early September 2023 for enrollment in October 2023. Applicants living overseas will receive them by

email. Admitted students must obtain their college student visas by the enrollment date.

Admission fee: 282,000 JPY

Tuition fee: 267,900 JPY per semester (535,800 JPY annually)

**Please note that fees may be subject to change.**

#### **Exemption**

- The admission and tuition fees for recipients of Japanese Government Scholarships will be paid by the Government of Japan.

## **9. HANDLING OF PERSONAL INFORMATION**

In accordance with Kyoto University regulations, each applicant's name, gender, date of birth, address and other personal information (including information relating to performance evaluation) as provided in application documents are used only for admission procedures, scholarship applications, and preparations for accepting students.

## **10. GENERAL NOTES**

- (1) When making a correction to the document, cross out the original information with double lines and write the correct information above it.
- (2) Contents of the submitted application documents cannot be changed for any reason.
- (3) Paid application fees are non-refundable under any circumstances.

All inquiries are to be addressed to the GSGES administration office, as indicated on page 4.

Note: **The information in this guideline is subject to change without notice. Refer to the latest information available on the website (<http://www2.ges.kyoto-u.ac.jp/en/>).**